

Minutes of May 9, 2022  
INDIANFIELDS TOWNSHIP  
REGULAR BOARD MEETING  
1633 Mertz Rd., Caro, MI 48723

Meeting called to order at 6:30 PM by Twsp. Supervisor William Campbell. Present were Treasurer Kristine King, Trustee Eric King, and Clerk Robert Keilitz. Trustees Ron Woloshen and Zoning Administrator Paul Stracz were not in attendance.

Public Comment: Matthew Bierlein, Republican candidate for State Representative in the 97<sup>th</sup> District introduced himself and gave a short presentation.

Approval of Agenda: Moved and supported (Keilitz/E. King) to approve the agenda as submitted. Motion passed.

Approval of Minutes of 5/9/2022 Regular Meeting: Moved and supported (E. King/K. King) to accept the minutes as written. Motion passed.

Reports of Officials: The Supervisor's report and the Treasurer's report were submitted and accepted. The Treasurer stated that the Township has finally ended its relationship with Huntington Bank, and that another ARPA payment will be coming in July. The Enforcement Officer was not present. The minutes of Caro Transit Authority and the Planning Commission meeting are attached.

Committee Reports: The Personnel Committee did not provide a report. The Cemetery Committee, and the Parks Committee reports were submitted and accepted. The Indianfields Cemetery on Ellington St. is being well maintained, no report on the Walk Rd. site. Mr. King reported that approximately ½ mile of a new trail has been marked out for clearance; there is an abundance of large cut and fallen logs and poison ivy; 500 new flyers have been ordered to promote the use of the park.

Unfinished Business-

Board of Review and Zoning Board of Appeals Appointments: no one yet.

Board Policies and Procedures: Mr. King reports he recently completed the conversion from .pdf format to .doc (Microsoft Word) of a Personnel Policy previously developed by a previous clerk for use in that office alone. He and Trustee Woloshen will adapt that document for use by all departments. They hope to have a proposal ready for review at the next Board meeting. This document will also discuss "Employee Benefits," which is an item found later in the agenda.

Dennis Clara blight: Mr. Clara is on the run, location and destination unknown, if located he will be arrested

Osborn FOIA Requests: none since the last meeting; Employee Benefits and Handbook: Mr. King has completed reformatting and updating a previous policy document from a .pdf to a .doc (Microsoft Word) file. He still needs to add any suggested revisions developed by him and Trustee Woloshen. Revisions possibly to be reviewed at the next meeting.

Road Work: The County Road Commission submitted a bid in the amount of \$8,200 to improve sections of the surface of Wells Road between Mertz Rd. (M-24) and Chambers Rd. Moved and supported (E. King/Keilitz) to accept the bid and issue a check for one-half (1/2) the amount as down-payment. Motion passed.

Grapple: Moved and supported (K. King/E. King) to approve payment of \$4,071 to Farm Depot for the purchase of a sixty (60) inch "Grapple" attachment to be placed on a tractor or mower and used for brush and debris removal. Motion passed.

Employee benefits: See "Board Policies and Procedures."

New Business-

Agri-Tech, Inc. submitted a bid in the approximate amount of \$1,400 to install a network server and router and a disk-station that will link all the computers used by various township departments. Automatic back-up capabilities are included. Moved and supported (Keilitz/K. King) to accept the bid. Motion passed.

Hall Site Improvements: Sup. Campbell suggested the board look at ways to improve the appearance of the area around the Township Hall. He suggested topsoil, hydroseeding, and plant some decorative plants and shrubbery. Mr. King suggested cutting back or removing entirely some of the trees on the north side of the building to make the sign easier to see when driving south on M-24. Sup. Campbell indicated he would secure some bids. A member of the audience suggested waiting until the Fall season to begin planting. No further action was taken.

Sup. Campbell presented a "Letter of Intent" from Anderson, Tuckey, Bernhardt, and Doran for Board approval in the event we want them to perform the annual audit. Moved and supported (K. King/E. King) to authorize the Supervisor the sign the agreement. Motion passed.

Lot Maintenance Fee for the Catholic Cemetery: Moved and supported (Keilitz/E. King) to increase the fee charged per lot in the Catholic section of the cemetery from three dollars (\$3.00) to four dollars and fifty cents (\$4.50). Motion passed.

Credit Card Use Policy Revisions: It has been recommended by the township attorney that be reviewed and, if deemed necessary, revised. The clerk has the document in a .doc file on his computer; he and the Treasurer will review the policy and report at the July meeting.

Increase Credit Limit on Cemetery Credit Card: Per telephone call to F-muth Federal Credit Union, limits cannot be raised on the cards currently held by township employees. The only way to increase the borrowing limit is to apply for a new account/card. Currently, the Supervisor has one card with a one-thousand-dollar (\$1,000) limit, and the Cemetery Sexton and the Treasurer each have a card with a limit of two thousand dollars (\$2,000). Treasurer King will contact a credit union manager to discuss combining her credit limit with that of the Sexton, giving him a limit of four thousand dollars (\$4,000). No further action taken.

Election Committee: The clerk got his dates confused. Meeting postponed to a more appropriate time.

Park Brush Removal: Trustee King has been in contact with four (4) contractors, all from distant parts of the state. Sup. Campbell will pass these names along to the Cemetery Sexton and he can decide who to contact. Considering one (1) mile to one and one half (1-1/2) miles, at eight (8) feet wide.

Park Bids: Sup. Campbell placed two classified advertisements in the local paper requesting bids for re-roofing and repair of various park buildings. One response for re-roofing; none for repair. The search continues.

Public Comment: Laura and Mark Strelzelewicz both commented on previous discussions regarding the park: Ms. Strelzelewicz asked when a long-simmering pile of wood chips would finally be spread on the trails, and Mr. Strelzelewicz took exception to the notion that trails needed to be eight (8) feet wide. An avid and well-traveled hiker, he feels that four (4) feet in width is more than adequate. Also, two residents, although they arrived separately, both had comments about a neighbor they have in common who is reportedly building cabins and huts out of wood pallets and hoarding feral cats that may be diseased. Finally, a neighbor of Dennis Clara asked when, now that he is subject to arrest when located, can efforts to clean up his property begin.

Approval of Check Register Report: Moved and supported (K. King/E. King) to approve the check register as submitted. Motion passed.

Announcements and Correspondence: None.

There being nothing further to come before the Board, the meeting was adjourned at 8:23 PM.

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William Campbell, Township Supervisor

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Robert Keilitz, Township Clerk